RESOLUTION 2023-72

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;

2. The general nature of the subject matter to be discussed is as follows:

    a. Potential litigation confidential pursuant to N.J.S.A. 10:4-12(b)(7)

3. The Committee will not take action following closed executive session;

4. It is anticipated that the closed session will last approximately one hour.

5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and

6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2023-73

AUTHORIZING ADOPTION OF
2023 MUNICIPAL BUDGET

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby introduces the 2023 Municipal Budget as follows:

General Appropriations	$ 15,377,547.21
Dedicated Open Space	$ 443,922.38
TOTAL	$ 15,821,469.59

BE IT FURTHER RESOLVED that $ 10,136,371.06 will be raised by property taxes to support the Budget.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2023-74

ESTABLISHING 2023 SALARIES AND WAGES FOR NON-UNION TOWNSHIP POSITIONS

WHEREAS, the Township Ordinance 2017-10, as amended by Ordinance Nos. 2017-15, 2018-9, 2018-12, 2018-16, 2019-8, 2020-12, 2021-4, 2021-8, 2021-16, 2022-84, 2023-5, and 2023-11 provides for salary and wage ranges for designated municipal employees; and

WHEREAS, the exact amount of each salary or wage is to be determined by the Township Committee of Colts Neck Township.

NOW, THEREFORE, BE IT RESOLVED that non-contractual individuals shall be paid the regular base salary or hourly wage for the year 2023, for their services to Colts Neck Township in the designated positions as follows:

Title	Name	Department	2023 Salary
Municipal Clerk	Trina Lindsey	Administration	$80,966
Secretary to Administrator	Trina Lindsey	Administration	$10,283
Website Coordinator	Trina Lindsey	Administration	$2,550
Registrar of Vital Statistics	Linda Stagliano	Administration	$2,000
Deputy Registrar of Vital Statistics	Kelly Marshall	Administration	$1,250
Clerical – Administration - Part-time	Angelo Scanelli	Administration	$14/Hour
Construction Official	Paul Vitale	Construction	$32,640
Technical Assistant to Construction Official – Part-time	Linda Stagliano	Construction	$40,060
Technical Assistant to Construction Official – Assistant – Part-time	Kelly Marshall	Construction	$20,155
Electric Inspector/Sub-Code Official	Ed Carvin	Construction	$31,034
Building Inspector	Tom Conticchio	Construction	$31,338
Plumbing Inspector/Sub-Code Official	David Dafeldecker	Construction	$40,318
Plumbing Inspector	Mike Winch	Construction	$18,870
Building Inspector/Sub-Code Official/Fire Inspector	Matt Young	Construction	$49,902
Director of Public Works	Louis Bader	Department of Public Works	$135,955
Department of Public Works Foreman	Gustavo Baxes	Department of Public Works	$116,844
Department of Public Works Foreman	Kenneth Olson	Department of Public Works	$101,077
Heavy Equipment Operator	Michael Shead	Department of Public Works	$85,662
Laborer	Frank Bradach	Department of Public Works	$56,000
Laborer	Pat Marinachio	Department of Public Works	$55,000

Title	Name	Department	2023 Salary
Laborer	Tom Fischer	Department of Public Works	$55,000
Mechanic – Part-time	Edward Damon	Department of Public Works	$29/Hour
Secretary to Director of Public Works	Jeanie Roseti	Department of Public Works	$54,287
Clean Communities Coordinator	Jeanie Roseti	Department of Public Works	$2,500
Recycling Coordinator	Jeanie Roseti	Department of Public Works	$2,500
Finance Officer/Treasurer	John Antonides	Finance	$99,973
Tax Collector	John Antonides	Finance	$35,962
Purchasing Agent	John Antonides	Finance	$5,000
Tax Search Officer	John Antonides	Finance	$1,350
Deputy Treasurer/Deputy Tax Collector	Cheryl Houss	Finance	$56,803
Tax Clerk/Bookkeeper	Christine Eschert	Finance	$48,538
Finance Clerk/Administrative Assistant – Clerk's Office	Janine Patti	Finance	$47,655
Tax Assessor	William Laird	Tax Assessment	$46,350
Health Officer	Thomas Frank	Health Department	$118,257
Dog Permit Clerk	Cheryl Houss	Health Department	$2,000
Well/Septic Clerk	Christine Eschert	Health Department	$2,000
Municipal Court Judge	Nicole Sonnenblick	Municipal Court	$24,277
Court Administrator	Kathryne Bradach	Municipal Court	$72,824
Deputy Court Administrator	Angela Wyrick	Municipal Court	$46,350
Violations Clerk	Sharon O'Conner	Municipal Court	$37,080
Township Planner	Timothy Anfuso	Planning & Zoning	$118,738
Police Chief	Paul Santucci	Police	$200,073
Secretary to the Police Chief	Rae Behrens	Police	$55,221
Police Lieutenant	Todd Mayer	Police	$163,765
Police Lieutenant	Daniel DeVito	Police	$163,765
Police Lieutenant	Brian Caswell	Police	$163,765
SLEO III	Joseph Chaplinski	Police	$35/Hour
SLEO III	Scott Pevonis	Police	$35/Hour
SLEO III	James McNamara	Police	$35/Hour

Title	Name	Department	2023 Salary
SLEO III	Michael Tozer	Police	$35/Hour
SLEO II	Joseph Pipoli	Police	$20/Hour
Police Records Clerk	Meghan Luzetski	Police	$44,990
Police Clerk – Part-time	Jeanine Cambria	Police	$18.00/Hour
Police Clerk – Part-time	Lisa Costa	Police	$18.00/Hour
Director of Recreation and Parks	Thomas Hennessy	Recreation	$74,074
Secretary Recreation and Parks	Barbara Byrne	Recreation	$48,127
Secretary to Recreation Committee	Barbara Byrne	Recreation	$100/mtg.
Summer Camp Supervisor	TBD	Recreation	$28.25/Hour
Summer Camp Assistant Supervisor	TBD	Recreation	$19.70/Hour
Summer Camp Arts & Crafts Supervisor	TBD	Recreation	$15.71/Hour
Summer Camp Outside Coordinator	TBD	Recreation	$14.05/Hour
Summer Camp Trip Coordinator	TBD	Recreation	$14.05/Hour
Summer Camp Counselor	TBD	Recreation	$12.93 – $14.00/Hour
Summer Camp Counselor in Training	TBD	Recreation	$7.23/Hour
Fire Official	Matt Young	Fire Prevention	$25,750
Fire Inspector – Part-time	Phil Engle	Fire Prevention	$9,500
Fire Prevention Assistant	Linda Stagliano	Fire Prevention	$2,050
Secretary, Architectural Review Committee, Shade Tree Commission	Dina Ryan	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Secretary, Historic Preservation Committee	Michele Battista	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Secretary, Environmental Commission	TBD	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Secretary to the Local Emergency Planning Committee	Rae Behrens	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Township Administrator	Kathleen Capristo	Administration	$178,637
Mayor, Deputy Mayor and Committee Members	JP Bartolomeo, Sue Fitzpatrick, Tara Buss, Frank Rizzuto, Michael Viola	Township Committee	$1,500

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023.

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2023-75

AUTHORIZING THE EXERCISING OF THIRD YEAR OPTION CONTRACT FOR SNOW REMOVAL SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS OF COLTS NECK TOWNSHIP 11/15/2023 – 04/15/2024

WHEREAS, a two-year contract with a third year option for snow removal services was awarded by Resolution 2021-153 on August 11, 2021; and

WHEREAS, the third year option within said contract specifies the period covered as 11/15/2023 – 04/15/2024 ; and

WHEREAS, the Vendor and the Township have mutually agreed to the terms of the third-year option as follows:

Vendor: Slope Brook Farm, Inc.
213 Heyers Mill Road
Colts Neck, NJ 07722

Duration: November 15, 2023 through April 15, 2024

Amount:

			Cost Per Hour		
			1st Year 12/15/21 to 04/15/22	2nd Year 11/15/22 to 04/15/23	3rd Year - Optional 11/15/23 to 04/15/24
Primary plowing vehicles	(6)	@	$350.00	$350.00	$350.00
Four wheel drive (4WD) pick-up	(5)	@	$250.00	$250.00	$250.00
Supervisor with 4WD, plow, radio	(1)	@	$250.00	$250.00	$250.00
Total Hourly Rate – All vehicles	(12)		$3,600.00	$3,600.00	$3,600.00

NOW THEREFORE BE IT RESOLVED, that the Mayor and Municipal Clerk are authorized to execute all documents in this regard; and

BE IT FURTHER RESOLVED AND CERTIFIED John Antonides, Chief Financial Officer has hereby certified that funds for this purpose have been appropriated in the 2023 Municipal Budget and;

BE IT FURTHER RESOLVED that copies of the resolution be forwarded to the following:

1. Vendor, Slope Brook Farm, Inc.;
2. Louis Bader, Director, Public Works;
3. John Antonides, Chief Financial Officer; and
4. Meghan Bennett, Esq., Township Attorney.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

RESLOLUTION 2023-76

CONFIRMING APPOINTMENT OF TOWNSHIP PROFESSIONAL PURSUANT TO N.J.S.A. 40A:11-5

WHEREAS, there exists a need for specialized professional services for various services provided to Colts Neck Township; and

WHEREAS, appointments in this regard can be made without the need of competitive bidding and public advertising pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, proposed contracts for said services for the year 2023 are on file and available for public inspection in the office of the Township Clerk; and

WHEREAS, appointments in this regard and contracts with all professionals so named by this resolution are contingent upon and will not be executed unless and until all provisions of N.J.S.A. 19:44A-20.8 are fully complied with; and

WHEREAS, funds for said services will be provided in the 2023 Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby appoints the following for the year 2023:

1. Kellenyi Johnson Wagner – Eric Wagner, AIA (Cupola Town Hall)

BE IT FURTHER RESOLVED that a copy of this Resolution be published in full in the Asbury Park Press; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Kellenyi Johnson Wagner, Eric Wagner, AIA.;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Reorganization meeting held on the 26th day of April 2023

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

RESOLUTION 2023-77

RESOLUTION AUTHORIZING EXECUTION OF N.J.D.E.P. "TREATMENT WORKS APPROVAL" STATEMENT OF CONSENT FOR CHARLESTON MEADOWS, (COUNTRYSIDE DEVELOPERS, INC.), BLOCK 42, LOT 4, APPLICATION NO.PB753

WHEREAS, the Township Committee desires to provide for the orderly development of wastewater facilities within the Colts Neck; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas be in conformance with an approved WQM plan; and

WHEREAS, Charleston Meadows received Preliminary Major Site Plan and Preliminary Major Subdivision approval from the Colts Neck Planning Board on December 6, 2022; and

WHEREAS, N.J.D.E.P. Treatment Works Approval is required for the extension of public sanitary sewerage systems into the project; and

WHEREAS, the Township Planner carefully reviewed the N.J.D.E.P. Treatment Works Approval Application submitted by Charleston Meadows and has recommended the Township adopt a resolution authorizing the Mayor to sign the Certification of Consent by the Governing Body; and

WHEREAS, the Township Committee of the Township of Colts Neck finds that the project as proposed conforms with the requirements of the municipal ordinances; and

WHEREAS, the Township Committee of Colts Neck consents to the submission of the Treatment Works Approval application to the Department of Environmental Protection to extend sanitary sewerage systems into the Charleston Meadows development.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Colts Neck in the County of Monmouth, and the State of New Jersey that it hereby approves and authorizes the Mayor to sign the Statement of Consent Form for the N.J.D.E.P. Treatment Works Approval to extend public sanitary sewerage systems into the Charleston Meadows project (Block 42, Lot 4).

BE IT FURTHE RESOLVED, that a copy of this resolution be forwarded to the following:

1. Timothy Anfuso, P.P., Township Planner
2. Glenn Gerken, P.E., Township Engineer
3. Countryside Developers, Inc.

I, Trina Lindsey, do hereby certify the Foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April, 2023.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2023-78

AUTHORIZING THE RELEASE OF UNEXPENDED ESCROW FUNDS ST. MARY'S CATHOLIC CHURCH BLOCK 19, LOT 18 PB590

WHEREAS, on April 13, 2023, Chief Financial Officer, John Antonides issued a memo stating to release the amount $78.50 of unexpended escrow funds associated with St. Mary's Catholic Church, PB590 ; and

WHEREAS, the Finance Department has confirmed with all Township professionals that all invoices have been received.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Chief Financial Officer that it hereby authorizes the following for St. Mary's Catholic Church:

1. Release of unexpended escrow funds in the amount of $78.50.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. John Antonides, Chief Financial Officer;
2. Applicant, St. Mary's Catholic Church

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2023-79

AUTHORIZING THE RELEASE OF UNEXPENDED INSPECTION FEES AND ESCROW FUNDS ST. MARY'S CATHOLIC CHURCH BLOCK 19, LOT 18 PB696

WHEREAS, on April 13, 2023, Chief Financial Officer, John Antonides issued a memo stating to release the amount $215.00 of unexpended inspection fees and the amount of $665.56 of unexpended escrow funds associated with St. Mary's Catholic Church, PB696; and

WHEREAS, the Finance Department has confirmed with all Township professionals that all invoices have been received.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Chief Financial Officer that it hereby authorizes the following for St. Mary's Catholic Church:

1. Release of unexpended inspection fees in the amount of $215.00.
2. Release of unexpended escrow funds in the amount of $665.56.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. John Antonides, Chief Financial Officer;
2. Applicant, St. Mary's Catholic Church

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of April 2023

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Fitzpatrick					
Deputy Mayor Rizzuto					
Torchia Buss					
Viola					
Bartolomeo					
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	